



**GREATER
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GREATER CAMBRIDGE PARTNERSHIP JOINT ASSEMBLY

WEDNESDAY, 19 JULY 2017

DECISIONS

Set out below is a summary of the decisions taken and recommendations made by the Greater Cambridge Partnership Joint Assembly at the meeting held on Wednesday, 19 July 2017. The wording used does not necessarily reflect the actual wording that will appear in the minutes.

Where the Joint Assembly agreed changes to the officer recommendations, these are shown in italics.

If you have any queries about any matters referred to in this decision sheet please contact Wilma Wilkie on (01954) 713030 or Wilma.Wilkie@scams.gov.uk

1. ELECTION OF CHAIRPERSON

Councillor Kevin Price was **ELECTED** Chairperson of the Greater Cambridge Partnership Joint Assembly.

2. ELECTION OF VICE CHAIRPERSON

Councillor Tim Wotherspoon was **ELECTED** Vice-Chairperson of the Greater Cambridge Partnership Joint Assembly.

3. APOLOGIES FOR ABSENCE

RECEIVED apologies for absence from Mark Robertson.

NOTED the following membership changes:

- Councillor Grenville Chamberlain had been appointed to represent South Cambridgeshire District Council (replacing Councillor Tim Wotherspoon who had been appointed to represent the County Council); and
- Councillors John Williams and Tim Wotherspoon had been appointed to represent Cambridgeshire County Council (replacing Councillor Roger Hickford and former Councillor Maurice Leeke).

4. DECLARATIONS OF INTEREST

NOTED declarations of interest from Joint Assembly members.



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5. MINUTES OF PREVIOUS MEETING

APPROVED the minutes of the meeting held on 8th March 2017 as a correct record, subject to minor corrections being made.

6. QUESTIONS FROM MEMBERS OF THE PUBLIC

RECEIVED and responded to public questions as part of items 9, 11, 13 and 14.

7. PETITIONS

NOTED no petitions had been received.

8. RAPID MASS TRANSPORT STRATEGIC OPTIONS APPRAISAL

The Joint Assembly **RECOMMENDED** that the Executive Board:

- a) Commission a *high quality, independent* strategic options appraisal study into rapid, mass transport options for Cambridge City and the surrounding travel to work area in conjunction with the Cambridgeshire and Peterborough Combined Authority *to deliver by November 2017*.
- b) Agree a total budget allocation of £150,000 in 2017/18 for the delivery of the strategic options appraisal study.

9. MILTON ROAD AND HISTON ROAD: BUS, CYCLING AND WALKING IMPROVEMENTS, DELIVERY PRIORITIES, LOCAL LIAISON PROCESS AND DESIGN PRINCIPLES

The Joint Assembly **RECOMMENDED** that the Executive Board:

- a) Note the prioritisation of delivery of the Milton Road project ahead of the Histon Road scheme;
- b) Note the Milton Road Local Liaison Forum resolutions set out in Appendix B and agree the responses set out therein;
- c) Agree the 'Final Concept' design shown in Appendix D as a basis for detailed design work and the preparation of an interim business case to facilitate further public and statutory consultation;
- d) Note that wherever highway space permits, opportunities to adopt further aspects of the 'Do Optimum' design will be taken as part of the detailed design process;



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- e) Support further engagement with the Milton Road LLF to help inform the detailed design process;
- f) Support discussions with relevant property owners to explore interest in a joint funding approach to potential streetscape and public realm improvements on land outside the public highway outside local shops along Milton Road;
- g) Note the revised project timelines shown in Appendix H and the next steps in project delivery set out in the report; and
- h) *Supplement development of this scheme with further consideration of means of achieving modal shift to public transport.*

10. GREATER CAMBRIDGE PARTNERSHIP QUARTERLY PROGRESS REPORT

The Joint Assembly **RECOMMENDED** that the Executive Board:

- a) Approve a net increase in the operational budget of £104k to be funded from drawing additional funding from the New Homes Bonus resource [Para. 3-5 of the report];
- b) Approve an increase of the budget for the independent economic assessment panel work by £30k from drawing additional funding from the New Homes Bonus resource [Appendix 4 to the report]; and
- c) Delegate authority to the Interim Chief Executive, in consultation with the Chairperson of the Executive Board and the Economy and Environment Portfolio Holder, to sign off the Locality Evaluation Framework and Outline Evaluation Plan [Appendix 4 to the report].

11. A428/A1303 BETTER BUS JOURNEY SCHEME - FURTHER SCHEME DEVELOPMENT UPDATE

The Joint Assembly **RECOMMEND** that the Executive Board:

- a) Note the progress to date on the scheme development;
- b) Agree a short list of Park and Ride (P&R) sites for further development work, *excluding the site at Crome Lea Farm*, to enable a decision to be made at the September Board for a preferred site or sites to be consulted on;
- c) Agree if further work is to be undertaken in respect of an Option 6 alignment; and
- d) Agree the next steps/ timetable detailed in the report.



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12. CROSS-CITY CYCLING - DETERMINATION OF TRAFFIC REGULATION ORDERS

The Joint Assembly **RECOMMENDS** that the Executive Board:

- a) Note the objections and comments received;
- b) Approve the orders and notices as advertised;
- c) Inform the objectors accordingly; and
- d) Receive in future only those Orders that have received objections.

13. CITY ACCESS STRATEGY

The Joint Assembly **RECOMMEND** the Executive Board:

- a) Note the updates;
- b) Note the feasibility studies and receive further reports in September on the findings and recommendations in respect of:
 - i. Use of Electric/ Hybrid buses; and
 - ii. A review of the Cambridge Traffic Signal network;
- c) Agree to carry out further consultation and engagement with residents and the business community in both Cambridge and South Cambridgeshire on their transport needs and issues, as part of a wider 'Travel Diary' exercise, to help understand existing travel patterns, issues and incentives to change; including working with businesses to understand needs of employees from travel to work areas outside of the Greater Cambridge area; and
 - i. To determine local transport priorities that could receive funding were a Workplace Parking Levy (WPL) to be introduced, building on employers' evidence of transport needs and in coordination with the Greater Cambridge Partnership;
 - ii. To coordinate with and, if feasible, form part of the GCP and the Local Enterprise Partnership's broader engagement with the business community;
 - iii. To develop and provide practical support for employers and schools looking to manage their parking demand and provision working closely with Travel for Cambridge;

and report back the findings to a future meeting of the Board; and



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- d) Agree that the Director of Transport continues to negotiate a potential funding contribution for a Rural Hub Park and Ride service to be located at the soon-to-be-closed Papworth Hospital serving the Cambridge Biomedical Campus; and that a report be brought back to the next meeting.

14. IMPROVING GREATER CAMBRIDGE PARTNERSHIP GOVERNANCE

The Joint Assembly **RECOMMEND** that the Executive Board:

- a) Agrees the Portfolios, the generic portfolio role description and their allocation between Board members (Appendix 1);
- b) Agrees to the creation of the five, portfolio-themed informal Board and Joint Assembly Working Groups to bring the energy and expertise of Joint Assembly members to strategy and project development earlier and agrees their membership and terms of reference (Appendix 2);
- c) Agrees Board meetings should be 2-monthly during 2018, with a review of frequency midway through the year;
- d) Agrees there should be a longer interval between the Assembly and Board of around 3 weeks as soon as practicable and notes the proposed reporting improvements of that advice at Appendix 3;
- e) Agrees the principles for officer delegations and scheme of delegation for the Greater Cambridge Partnership in Appendix 4;
- f) Notes and endorses the principles for the setting of the Joint Assembly work programme in Appendix 5;
- g) Agrees to a review of governance arrangements commencing a year after implementation, to consider how effective the changes have been; and
- h) Notes other actions taken to improve public questions and ensure all Executive Board member declarations of interest are up to date.

The Joint Assembly **AGREED** that, subject to the Executive Board's decision on the package of measures to strengthen governance and member involvement (as summarised in recommendations a – h above), to:

- a) Agree its nomination of members to the proposed Portfolio Working Groups as set out below:

Housing and Strategic Planning

Councillor Lewis Herbert *
Councillor Kevin Price



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Councillor Tim Wotherspoon
Councillor John Williams
Andy Williams

Transport

Councillor Ian Bates *
Councillor Tim Bick
Councillor Noel Kavanagh
Sir Michael Marshall
Dr John Wells
Councillor Kevin Cuffley
Helen Valentine
Councillor Bridget Smith

Skills

Mark Reeve *
Councillor Bridget Smith
Sir Michael Marshall
Mark Robertson
Councillor Kevin Price
Councillor Kevin Cuffley

Smart Places

Councillor Francis Burkitt *
Claire Ruskin
Helen Valentine
Andy Williams
Councillor Tim Wotherspoon
Councillor John Williams
Councillor Dave Baigent

Economy and Environment

Professor Phil Allmendinger *
Councillor Tim Bick
Claire Ruskin
Dr John Wells
Councillor Noel Kavanagh
Councillor Grenville Chamberlain
Councillor Dave Baigent

* proposed Portfolio Holder/Executive Board Member.



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- b) Agree the draft principles for setting its Work Programme (at appendix 5 to the report), which set it within the overall Greater Cambridge Partnership governance framework; and
- c) Agree to a Joint Assembly work shop on the work programme, to be scheduled around the turn of the year.

15. DATE OF NEXT MEETING

The Joint Assembly **NOTED** that the next meeting would take place at 2.00 p.m. on Wednesday 13th September 2017 at the Guildhall, Cambridge.